8214 DECT Handset

SIP User manual

8AL91453ENAA ed01
Introduction

This document describes the services offered by the 8214 DECT Handset when connected to an Alcatel-Lucent Enterprise Rainbow Hub or RingCentral MVP via an Alcatel-Lucent Enterprise 8328 SIP-DECT single base station or 8368 Multi Cell base station.

The Alcatel-Lucent Enterprise 8214 DECT Handset is a compact handset that provides business communication features.

The compact design, large color screen and navigation button make the 8214 DECT Handset easy to use.

The 8214 DECT Handset includes excellent audio and battery life. Elegant and robust, the 8214 DECT Handset will suit the needs of any office or industrial employee.

Operating conditions

- The following conditions must be respected, notably concerning the use of radioelectric frequencies.
- Changes or modifications to the equipment not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.
- To limit the risk of interference, people with pacemakers must keep the wireless telephone away from their equipment (minimum distance of 15 cm/6 inches).
- It is recommended to follow the standard acceptance procedures before using this equipment in human safety critical areas (hospitals...).
- DECT equipment can only be used to establish links between fixed points if these links are temporary.
- The conditions of access to a DECT equipment telepoint network shall be stipulated by contract with the operator of the authorized telepoint network concerned.
- Your device is IP40 compliant. Do not expose this equipment to severe conditions (rain, sea air, dust, etc.). Switch off the telephone before changing the battery.
- You must not switch on or use your telephone near gas or inflammable liquids.
- The headset includes magnetic elements that may attract sharp metallic objects.
- To prevent possible hearing damage, do not listen at high volume levels for long periods.
- There is a danger of explosion if the battery is replaced incorrectly.
- Use only recommended battery: Alcatel-Lucent 3BN67332AA (Dongguan DRN New Energy Co. Ltd. RTR001FXX - Zhongshan Tianmao Battery Co. Ltd. BP1709/A - Li-ion 3.7V 1100mAh 4.1Wh).
- The mains power socket used must be close to the charger/holder and easily accessible, so that it can be used as an 'on/off' facility.
- Charge the battery for about 6 hours before initial use.
- Use only recommended charging units:
  - 8214 DECT Handset desktop charger (3BN67393AAAA); With the following Power Supply Units: A, B, C (see below).
  - 82x4 DECT Handset desktop charger (3BN67371AA); With the following Power Supply Units: A, B, C (see below).
  - 82x4 DECT Handset dual desktop charger (3BN67372AA); With the following Power Supply Units: A, B, C (see below).
  - 82x4 DECT Handsets Rack Charger (3BN67382AA); With the following Power Supply Units: D (see below).
• Power supplies:
  A. DECT Handset Desktop charger PSU Europe (3BN67335AA)  
     TenPao (Model S005AYV0500100) – efficiency level VI (rating I/P: AC 100-240V, 0.2A; O/P: DC 5V, 1A).
  B. DECT Handset Desktop charger PSU WW (3BN67336AA)  
     TenPao (Model S008ACM0500100 with UK, US, AUS plugs) – efficiency level VI (rating I/P: AC 100-240V, 0.3A; O/P: DC 5V, 1A).
  C. DECT Desktop chargers PSU India (3BN67377AA)  
     TenPao (Model S005AYI0500100) – efficiency level VI (rating I/P: AC 100-240V, 0.2A; O/P: DC 5V, 1A).
  D. 8262 Dect handset PSU WW for rack charger (3BN67353AA)  
     Ten Pao (Model S030ABM0500400) – efficiency level VI (rating I/P: AC 100-240V, 1A; O/P: DC 5V, 4A).

The labels and icons presented in this document are not contractually binding and may be modified without prior warning. The labels and icons displayed on your phone depend on the system to which you are connected and may differ from those specified in this document.
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<td></td>
<td>Quick guide</td>
<td>47</td>
</tr>
</tbody>
</table>
# 1 Getting to know your telephone

## 1.1 Phone description

| 1 | **Answer the call.**  
|   | **Make a call.**  
|   | **Access the call log.**  
|   | **Activate/deactivate the loudspeaker during a conversation.**  
| 2 | **Hang up.**  
|   | **Long press (in idle mode): switch on the phone / Switch off the phone.**  
|   | **Return to previous menu.**  
|   | **Return to previous menu.**  
|   | **Activate/deactivate the mute feature during a conversation.**  
|   | **Erase a character.**  
| 3 | **Switch on the phone / Switch off the phone.**  
|   | **Open additional features menu (More).**  
| 4 | **Navigate.**  
|   | **Adjust volume level during conversation (up and down navigation keys).**  

| 1 | **Long press: access the voice mail.**  
|   | **Long press: lock/unlock keypad.**  
|   | **Long press while entering text: switch from lowercase to uppercase or special characters.**  
| 2 | **Long press: open settings to activate or deactivate silent mode.**  

| 2 | **Access your personal directory.**  
|   | **Access to the company directory (optional, depending on system configuration).**  
|   | **Access the call log.**  
|   | **Decline the incoming call and forward it to your voicemail (if voicemail is available).**  
| 3 | **Put the call on hold.**  
|   | **Recover the call on hold.**  
|   | **Activate a three-way conference.**  
|   | **Transfer the call to another number.**  
|   | **Switching between two calls.**  
| 4 | **Use this key to delete the last entered character.**  

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**Note:** The images and diagrams are not transcribed into the natural text format. However, the descriptions of the functionalities and features are clearly listed and explained.
Getting to know your telephone

LED

- Some LED behaviors depend on the handset configuration (see chapter: LED management). Define the LED color to indicate a missed call or a new voice message, to warn of a low battery or to activate the LED when the handset is on the charger.
- LEDs are activated when the handset is placed in the charger:
  - Green steady: the phone is on the charger and the battery is fully charged.
  - Red steady: the phone is on the charger and the battery is charging.
- Slow Red flashing: out of coverage.

- 3.5 mm, 4-pole jack plug for headset and maintenance (TRRS Standards: CTIA). If your device is not compatible, you can use a 3 pole to 4 pole jack adapter.

1.2 MENU icons

The MENU is accessible from the welcome screen by pressing the Menu key.

It provides access to all the functions available on your system.

When selected, the icons are displayed in white on a blue background: 🔄 → 🔄.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>🔄</td>
<td></td>
</tr>
</tbody>
</table>

- **Contacts:**
  - Manage your personal directory.

- **Central directory:**
  - Access the company directory.

- **Call log:**
  - Access the call log.

- **Messaging:**
  - Consulting your voice mailbox.

- **Install:**
  - Installation settings (password protected).

- **Settings:**
  - Access the general settings such as time and date, language, key programming, etc.

- **Ring:**
  - Access the ringing, key sound and warnings settings.
1.3 Call icons

<table>
<thead>
<tr>
<th>Icon</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>📞</td>
<td>Making a call/Receiving a call.</td>
</tr>
<tr>
<td>📞</td>
<td>Call is ended.</td>
</tr>
<tr>
<td>🔊</td>
<td>Loudspeaker on (in conversation).</td>
</tr>
<tr>
<td>🎤</td>
<td>Mute the audio (in conversation).</td>
</tr>
<tr>
<td>🔊</td>
<td>Mute on when loudspeaker is active (in conversation).</td>
</tr>
<tr>
<td>⏸️</td>
<td>Call on hold (in conversation).</td>
</tr>
</tbody>
</table>

1.4 Status icons

The status icons are displayed on the welcome screen and indicate the status of the telephone.

<table>
<thead>
<tr>
<th>Icon</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>🌋</td>
<td>Battery charge level (🔋 &gt; 🌋 &gt; 🌋 &gt; 🌋 &gt; 🌋 &gt; 🌋).</td>
</tr>
<tr>
<td>🔴</td>
<td>New missed call(s).</td>
</tr>
<tr>
<td>🔴</td>
<td>Ringer disabled.</td>
</tr>
<tr>
<td>🎧</td>
<td>Headset connected.</td>
</tr>
<tr>
<td>🗝️</td>
<td>Telephone locked.</td>
</tr>
<tr>
<td>⏺️</td>
<td>Do not disturb activated.</td>
</tr>
<tr>
<td>📧</td>
<td>New voice message</td>
</tr>
<tr>
<td>📧</td>
<td>New text message(s).</td>
</tr>
<tr>
<td>🎧</td>
<td>High-definition audio quality.</td>
</tr>
<tr>
<td>🚺</td>
<td>Encrypted communication.</td>
</tr>
<tr>
<td>📡</td>
<td>Radio reception quality - Normal power mode.</td>
</tr>
</tbody>
</table>
## 1.5 Accessing the MENU and navigating

<table>
<thead>
<tr>
<th>Access the menu.</th>
<th>Press the Access menu key.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select a function in the MENU.</td>
<td>Use the navigator keys and press the OK key to select a function.</td>
</tr>
<tr>
<td>Select a context menu by pressing the corresponding key</td>
<td></td>
</tr>
<tr>
<td>Navigating within a function.</td>
<td>You can move horizontally along the various icons within the function Press the OK key to validate your choice. OR You can move vertically along the various labels within the function Press the OK key to validate your choice.</td>
</tr>
</tbody>
</table>
2 Getting started

2.1 Unboxing

- 8214 DECT Handset.
- A single charger.
- The battery.
- The battery cover.

The safety and regulatory instructions to be read carefully.

Your handset is provided with a single charger. Dual chargers are sold separately.

2.2 First start-up

Before using your handset, you will have to activate the battery by removing the tab protecting the connectors.

1. Lift up the cover.
2. Lift the battery to release the tab.
3. Pull on the tab as shown in the picture.
4. Replace the battery in the same position.
   Replace the cover.
2.3 Charging your telephone battery

2.3.1 Charging the battery on a single charger

Put your phone on its support. Plug the USB cable into a 5V socket (AC/DC adaptor, computer, ...).
The AC/DC adaptor is not provided with the set. Please contact your provider for a recommended AC/DC adaptator.

You can configure how the handset behaves when it is installed on the charger using the settings menu. Refer to the chapter on configuring your telephone: Adjusting your telephone functions.

2.3.2 LED

- Green steady: the phone is on the charger and the battery is fully charged.
- Red steady: the phone is on the charger and the battery is charging.

Recharge your telephone battery regularly. The telephone can be on or off when recharging the battery. If the telephone is to remain unused or out of its charger for several weeks, remove the battery and store it separately.

It usually takes less than 3 hours to charge the battery to a level of at least 90%.

2.3.3 Autonomy of your telephone

<table>
<thead>
<tr>
<th>On standby in the radio coverage zone.</th>
<th>Up to 100 hours when screensaver is activated.</th>
</tr>
</thead>
<tbody>
<tr>
<td>In continuous conversation.</td>
<td>Up to 200 hours without screensaver.</td>
</tr>
</tbody>
</table>

2.4 Switching on your telephone

- Press the switch on/off key.
- Your telephone is switched on.

If the display fails to light up or the battery icon is flashing, recharge the battery.

If the radio reception icon doesn't appear on the telephone display:

- Check that you are in an area covered (if you are not, move close to a radio access point).
- Check that the telephone is properly installed in the system (consult the PABX manager).

If the display indicates: 'Auto install ?', see paragraph 'Registering the telephone' or contact your installation technician.
2.5 Switching off your telephone

- Press the switch on/off key (long press).
- Confirm: Yes.
- Your telephone is switched off.

2.6 Alphanumeric keypad

Your handset is fitted with an alphanumeric keypad.

- Enter alphabetic characters in a text area: the number pad keys have letters that you can display by successive presses.
  - Press and hold the '*' key while entering text to switch from lowercase to uppercase or special characters.
    - Press once (Abc): to enter next character only in uppercase.
    - Press twice (ABC): to enter all characters in uppercase.
    - Press a third time (123): to enter numbers and special characters.
- Use navigation keys to move the cursor into the text (except in dial by name feature).
- Use this key to delete the last entered character.

Use cases while entering text:

- 123: 'space' is displayed.
- 3def: 'd' is displayed.
- 3def 3def (2 successive presses): 'e' is displayed.
- 3def 3def 3def (3 successive presses): 'f' is displayed.
- Long press + 3def 3def 3def (3 successive presses): 'F' is displayed.
## 3 Using your telephone

### 3.1 Call log

<table>
<thead>
<tr>
<th>Quick access:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Access MENU.</td>
</tr>
<tr>
<td>• Call log</td>
</tr>
</tbody>
</table>

| • All calls. |
| • Answered calls. |
| • Dialed calls. |
| • Missed calls. |

### 3.1.1 Manage the call log

| • Select an entry. |
| • Call |
| • View |
| • Call the contact. |

- Display the log details.
  - Call the contact.
  - More
    - Save contact
      - If the contact is not in your local directory, you can save them as a new local contact.
    - Append to contact
      - Add the number to an existing local contact.
    - Send message
      - Not available in SIP mode.
    - Edit before call
      - View the number before making the call.
    - Delete item
      - Delete the selected item of the call log.
• **More**
  - **View details**
    Display the log details.
  - **Save contact**
    If the contact is not in your local directory, you can save them as a new local contact.
  - **Append to contact**
    Add the number to an existing local contact.
  - **Send message**
    Not available in SIP mode.
  - **Edit before call**
    View the number before making the call.
  - **Delete item**
    Delete the selected item of the call log.
  - **Delete all items**
    Delete the complete call log.

### 3.2 Making a call

- **Dial.**
- **Send the call.**

You are in communication.

- **Hang up.**

### 3.3 Calling from your personal directory

<table>
<thead>
<tr>
<th></th>
<th>Quick access:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• <strong>Access MENU.</strong></td>
<td></td>
</tr>
<tr>
<td>• <strong>Contacts</strong></td>
<td></td>
</tr>
<tr>
<td>• <strong>Select the name of the person you wish to call.</strong></td>
<td></td>
</tr>
<tr>
<td>• <strong>Call</strong></td>
<td>Send the call.</td>
</tr>
</tbody>
</table>
3.4 Calling your caller by name (company directory)

This feature is available if a company directory is configured in your system.

<table>
<thead>
<tr>
<th>Quick access:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access MENU.</td>
</tr>
<tr>
<td>Central directory</td>
</tr>
</tbody>
</table>

- Use one of the following:
  - Press a key to display the first names (in alphabetical order) corresponding to the first letter of that key.
  - Search

  Enter the first letters of your contact's name. Confirm by pressing the 'OK' key. The matching names are displayed.

- Select the name of the person you wish to call.

- **Call**
  Send the call.

- Cancel the operation

For more details about the alphanumeric keypad, see chapter: Alphanumeric keypad.
3.5 Calling using speed dial key

First, you have to define the speed dial key. See chapter: Programming your personal directory.

- If you have defined a speed dial key (number 2 to 9), long press on the speed-dial key to call your associated contact.

You are in communication.

- Hang up.

3.6 Calling using call log

Quick access:

- Access MENU.
- Call log

- All calls.
- Answered calls.
- Dialed calls.
- Missed calls.

- Select an entry.

- Call

Call the contact.

3.7 Receiving a call

You are receiving a call. When you receive a call, the display indicates the caller's number or name, if this function is provided by the fixed system.

- Answer the call (use the off-hook key of the handset or of the headset if connected).

- Silent

Silent ringing when receiving an incoming call. The handset stops ringing but you can still answer the incoming call.

- Reject

Decline the incoming call and forward it to your voicemail (if voicemail is available).
3.8 Placing a call on hold (hold)

During a conversation, you wish to place the call on hold and recover it later, on the same telephone.

- The call is placed on hold.
- Resume the call on hold.

3.9 Make a second call

This feature depends on the system configuration. If necessary, contact your administrator.

You are in conversation with one contact. You want to make a second call.

- The first call is put on hold.
- Use one of the following:
  - Dial the number to call.
  - Call your contact using your personal directory (Contacts).
  - Call your contact using the company directory (Central directory).
- Send the call.
- You can talk to the second caller and the first one is on hold.

Select this softkey to resume a call placed on hold.

3.10 Receiving a second call

When you receive a second call during a conversation, the name or number of the incoming call is displayed.

- Answer the call. The first call is put on hold.
3.11 Switching between two calls (Broker call)
You are in communication with the first caller and the second is on hold. You can switch between the two calls.

- switching between two calls (Broker call).

3.12 Transferring a call
You want to transfer the call to another contact. You are in conversation with one contact.

- The first call is put on hold.
- Use one of the following:
  - Dial the number to call.
  - Call your contact using your personal directory (Contacts).
  - Call your contact using the company directory (Central directory).

You can transfer the call immediately or wait for your contact to answer before transferring the call.

Transfer the call immediately (blind transfer)

- Transfer the call.

Wait for your contact to answer before transferring the call

- Send the call.
- Transfer the call.

3.13 Three-way conference with internal and/or external contacts (conference)
You are in communication with the first caller and the second is on hold.

- You are in conference with two contacts.

End the conference with all participants.

- The conference has ended.
3.14 Forward your call to another number

This feature depends on the system configuration.

- Access MENU.
- Settings
- Call Forward

- Select one of the following conditions:
  - Forward Unconditionally: forward all incoming calls to another number immediately.
  - Forward No Answer: forward all incoming calls to another number if you don't reply.
  - XUI_TI_FORWARD_BUSY: forward all incoming calls to another number when you are busy.
- On / Off: activate/deactivate the forward.
- Forward To: define the destination of the forward.
- Forward After (s): If using call forwarding when you fail to answer a call, set the period of time after which an incoming call will be forwarded to another number.

3.15 Do not disturb feature

This feature depends on the system configuration.

When the 'Do Not Disturb' feature is activated, all incoming calls are forwarded to your voicemail (your voicemail has to be configured by your administrator).

- Access MENU.
- Settings
- Do not disturb
- Enabled / Disabled: activate/deactivate the 'Do Not Disturb' feature.

When the 'Do Not Disturb' feature is activated, the following icon is displayed in the status bar: 📲.
3.16 Sending DTMF signals
During a conversation you sometimes have to send DTMF signals, such as with a voice server, an automated attendant or a remotely consulted answering machine.

- Enter DTMF code.

3.17 Locking your telephone
This feature locks the keypad.

Long press.

Unlock your terminal:

Long press. Depending on your configuration, a password may be requested (see below).

3.17.1 Automatic keylock
The keypad is locked automatically after a timeout.

- Access MENU.
- Settings
- Security
- Automatic keylock
- Deactivate or activate the automatic keylock by setting the duration after which the keypad is locked: Off, 15s, 30s, 45s, 1min, 2min, 3min, 4min, 5min
- Enter a timeout to trigger the automatic keylock.

3.17.2 Change the PIN Code

- Access MENU.
- Settings
- Security
- Change PIN
- Enter the current PIN code.
- Enter the new PIN code.
3.17.3 Activate or deactivate the PIN code to unlock the phone

By default, no PIN code is requested when you unlock the phone.

<p>| | |</p>
<table>
<thead>
<tr>
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<td></td>
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<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Access MENU.
- *Settings*
- *Security*
- *Phone lock*
- Enter the PIN Code (default code: 0000).
- *Phone lock*
- Activate or deactivate the PIN code to unlock the phone (*On / Off*).
3.18 Programming your personal directory

Your directory can contain up to 50 numbers.

3.18.1 Add new contact

Quick access:

- Access MENU.

- Contacts

- More (or press the ‘OK’ key).

- Add contact

- Name:

  - Enter the name (24 characters maximum).
  - Press the 'OK' key to apply (or Save).

- Select the type of contact

  Work: / Mobile: / Home: / Other:

  - Enter the number (24 digits maximum).
  - Press the 'OK' key to apply (or Save).

- Ringtone

  - Define a melody for this contact (optional).
  - Press the 'OK' key to apply (or Select).

- Save

  - Yes

The contact is added to your personal directory.

To delete a character, briefly press the delete key.

Cancel the operation.

For more details about the alphanumeric keypad, see chapter: Alphanumeric keypad.
3.18.2 Add a contact from the call log

Quick access:

- Access MENU.
- Call log

Select an entry.

- More (or press the 'OK' key).
- Save contact

Add information about your contact.

- Modify the name (optional).
- Press the 'OK' key to apply (or Save).
- Modify the number (optional).
- Press the 'OK' key to apply (or Save).

Define a melody for this contact (optional).
- Press the 'OK' key to apply (or Select).

Save

- Yes
  The contact is added to your personal directory.

To delete a character, briefly press the delete key. The browser lets you move the cursor in an input field.

Cancel the operation.

For more details about the alphanumeric keypad, see chapter: Alphanumeric keypad.

To add the number to an existing contact, select: Append to contact.
### 3.18.3 Modify a contact

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image" alt="Access MENU." /></td>
<td>Quick access:</td>
</tr>
<tr>
<td><img src="image" alt="Contacts" /></td>
<td></td>
</tr>
<tr>
<td><img src="image" alt="Select the record to be modified." /></td>
<td></td>
</tr>
<tr>
<td><img src="image" alt="Edit" /></td>
<td></td>
</tr>
<tr>
<td><img src="image" alt="Modify the name (optional)." /></td>
<td></td>
</tr>
<tr>
<td><img src="image" alt="Modify the number (optional)." /></td>
<td></td>
</tr>
<tr>
<td><img src="image" alt="Define a melody for this contact (optional)." /></td>
<td></td>
</tr>
<tr>
<td><img src="image" alt="Save" /></td>
<td></td>
</tr>
<tr>
<td><img src="image" alt="Yes" /></td>
<td></td>
</tr>
</tbody>
</table>

**To delete a character, briefly press the delete key. The browser lets you move the cursor in an input field. To erase a field full of characters, hold down the erase key (long press).**

**Cancel the operation.**

For more details about the alphanumeric keypad, see chapter: Alphanumeric keypad.
3.18.4 Deleting a contact

<table>
<thead>
<tr>
<th>Quick access:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access MENU.</td>
</tr>
<tr>
<td>Contacts</td>
</tr>
<tr>
<td>Select the contact to delete.</td>
</tr>
<tr>
<td>More (or press the ‘OK’ key).</td>
</tr>
<tr>
<td>Delete contact</td>
</tr>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

Confirm the deletion.

To delete all contacts, select: Delete all cont.

3.18.5 Add the contact to a speed dial key

You can program up to 8 speed dial keys.

<table>
<thead>
<tr>
<th>Quick access:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access MENU.</td>
</tr>
<tr>
<td>Contacts</td>
</tr>
<tr>
<td>Select the contact.</td>
</tr>
<tr>
<td>More (or press the ‘OK’ key).</td>
</tr>
<tr>
<td>Speed dial</td>
</tr>
<tr>
<td>Press the ok key on an empty speed dial key. The contact is added to the speed dial key (keys 2 to 9). If the speed dial key already contains a contact, you need to clear the speed dial key before adding a new contact. To do this, select: Delete (see below).</td>
</tr>
</tbody>
</table>
### 3.18.6 Clearing a speed dial key

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Access MENU.</td>
</tr>
<tr>
<td>2</td>
<td>Contacts</td>
</tr>
<tr>
<td>3</td>
<td>More (or press the ‘OK’ key).</td>
</tr>
<tr>
<td>4</td>
<td>Speed dial</td>
</tr>
<tr>
<td>5</td>
<td>Select the speed dial key you wish to clear.</td>
</tr>
<tr>
<td>6</td>
<td>Delete</td>
</tr>
<tr>
<td>7</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Confirm the deletion.</td>
</tr>
</tbody>
</table>
3.19 Customizing and adjusting your telephone

3.19.1 Choosing your melody

- Access MENU.
- **Audio settings**

- Use one of the following:
  - **Ring melody**: define the ringtone for an incoming call.
  - **Ring normal msg**: define the sound for a normal incoming text message.
  - **Ring urgent msg**: define the sound for an urgent incoming text message.

- Select the melody of your choice (you can play/stop and select the ringtone).
- Press the 'OK' key to apply.

3.19.2 Adjusting the ringer volume

- Access MENU.
- **Audio settings**
- **Ring volume**

- Increase / reduce the volume.
- Press the 'OK' key to apply.

3.19.3 Selecting language

- Access MENU.
- **Settings**
- **Language**

- Select the language of your choice.
- Press the 'OK' key to apply.
# 3.19.4 Other features

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image1.png" alt="Menu" /></td>
<td><img src="image2.png" alt="Audio" /></td>
</tr>
<tr>
<td><strong>Access MENU.</strong></td>
<td><strong>Audio settings</strong></td>
</tr>
</tbody>
</table>
|   | **Silent**  
   | Activate or deactivate ringer. | **Ring volume**  
   | Adjusting the ringer volume. | **Ring melody**  
   | Define the ringtone for an incoming call. | **Ring normal msg.**  
   | Define the sound for a normal incoming text message. | **Ring urgent msg.**  
   | Define the sound for an urgent incoming text message. | **Key sound**  
   | Activate or deactivate the keypad tone (*Silent / Click / Tone*). | **Confirmat. sound**  
   | Activate or deactivate a signal when you confirm an action (*On / Off*). | **Coverage warning**  
   | Activate or deactivate the coverage warning (*On / Off*). | **Charger warning**  
   | Activate or deactivate a warning when the phone is charging (*On / Off*). | **Low bat. warning:** Activate or deactivate beep emission when low battery level is reached (*On / Off*). | **Noise reduction**  
   | Activate or deactivate reduction of the ambient noise (*On / Off*). |

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image3.png" alt="Menu" /></td>
<td><img src="image4.png" alt="Settings" /></td>
</tr>
<tr>
<td><strong>Access MENU.</strong></td>
<td><strong>Settings</strong></td>
</tr>
</tbody>
</table>
|   | **Time & date**  
   | Define time and date format. | **Language**  
   | Select the phone language. | **LED signal**  
   | Define LED behaviors. | **Power save**  
   | Set the delay before the brightness is dimmed when the phone is not in use (5, 10, 20, 30, 45, 60 seconds). | **Security**  
   | Activate or deactivate a timeout to trigger the automatic keylock, change the keylock pin code or lock the function key. | **Handset name**  
   | You can enter a name for your handset. |
### Using your telephone

<table>
<thead>
<tr>
<th><strong>Option</strong></th>
<th><strong>Description</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Line</strong></td>
<td>Display the extension number.</td>
</tr>
<tr>
<td><strong>Reset settings</strong></td>
<td>Reset the setting and go back to the default settings.</td>
</tr>
<tr>
<td><strong>Status</strong></td>
<td>Find out the software version of your phone.</td>
</tr>
<tr>
<td><strong>Auto answer</strong></td>
<td>Define how to answer an incoming call: by pressing on the off-hook key or any key, OR by automatically answering the call with the earpiece or in hands-free mode (<em>Normal, Any key, Automatic</em>).</td>
</tr>
<tr>
<td><strong>Silent charging</strong></td>
<td>Select whether silent mode is on or off when phone is charging (<em>On / Off</em>).</td>
</tr>
<tr>
<td><strong>Do not disturb</strong></td>
<td>Activate/deactivate the 'Do Not Disturb' feature (<em>Enabled, Disabled</em>).</td>
</tr>
<tr>
<td><strong>Hide Number</strong></td>
<td>Hide your phone number (<em>On / Off</em>).</td>
</tr>
<tr>
<td><strong>Call Forward</strong></td>
<td>Forward your call to another number (<em>Forward uncondit., Forward No Answer, Forward Busy</em>).</td>
</tr>
<tr>
<td><strong>Idle Screen Saver</strong></td>
<td>Configure the screen saver (<em>Off, Idle clock, Startup image</em>).</td>
</tr>
<tr>
<td><strong>Idle Clock</strong></td>
<td>Display the clock on the screen in idle state (<em>On / Off</em>).</td>
</tr>
</tbody>
</table>

- **Apply.**

### 3.20 Consulting your voice mailbox

When you receive a new voice mail, the voicemail icon is displayed on the status bar. The number of new messages is displayed on the screen.

<table>
<thead>
<tr>
<th><strong>Option</strong></th>
<th><strong>Description</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Long press on the key</strong></td>
<td>Follow the instructions of the voice guide.</td>
</tr>
</tbody>
</table>

Please refer to the administrator for your password.
3.21 Messaging portal

- Access MENU.
- **Messaging**

- 🔄 Inbox
  Consulting text messages.
- 📝 Drafts
  Sending a text message to an internal contact.
- 🔄 Sent messages
  Display sent messages.
- 🛠 Settings
  Access to messaging settings.

3.21.1 Consulting text messages

- Access MENU.
- **Messaging**

- 🔄 Inbox
  Access to the mailbox.

- Select the desired message.
- Confirm to read it.

Read the message

- **More** (or press the ‘OK’ key)
  From the options menu, you can reply, forward the message, save the contact to your local directory, delete the message or all messages.
3.21.2 Sending a text message to an internal contact

Messages can either be normal or urgent priority. A notification will show your contact that the message is urgent until it is read.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>•</td>
<td>Access MENU.</td>
</tr>
<tr>
<td>•</td>
<td><strong>Messaging</strong></td>
</tr>
<tr>
<td>•</td>
<td><strong>Drafts</strong></td>
</tr>
<tr>
<td>•</td>
<td><strong>New</strong></td>
</tr>
</tbody>
</table>
|   | • Enter the text: the number pad keys have letters that you can display by successive presses.  
|   | o **Symbol**: enter symbol.  
|   | o **Delete**: use this key to delete the last entered character. |
| • | **Send** (or press the ‘OK’ key). |
| • | Select the message priority: **Normal / Urgent**. |
| • | **Send** (or press the ‘OK’ key). |
|   | • Dial the number of your contact by using your directory or by entering the number directly.  
|   | • Confirm. |

When editing a message, you can use the delete key to delete any previously entered characters. The browser lets you move the cursor in an input field.

You can save your message as a draft to send it later.

If there is a problem sending the message, it will be saved as a draft.
Using your telephone

Send a message saved as draft

- Access MENU.
- Messaging
- Drafts
- Select the message to send.
- Complete the message.
  - Symbol: enter symbol.
  - : use this key to delete the last entered character.
- Send (or press the ‘OK’ key).
- Select the message priority: Normal / Urgent
- Send (or press the ‘OK’ key).
- Dial the number of your contact by using your directory or by entering the number directly.
- Confirm.

Display sent messages

Sent messages are saved if the following option is enabled: Display (see below).

- Access MENU.
- Messaging
- Sent messages
  All sent messages are displayed.
### 3.21.3 Delete a text message

- Access MENU.
- **Messaging**
- **Inbox**
  Access to the mailbox.
- Select the message to delete.
- **More** (or press the ‘OK’ key).
- **Delete message**
- **Yes**
  Confirm the deletion.

To delete all messages, select: *Delete all msg*.

### 3.21.4 Configure the messaging portal

- Access MENU.
- **Messaging**
- **Settings**
  Access to messaging settings.
- **Overwrite old**
  If this option is enabled, the oldest message will be overwritten once the maximum number of messages (250) is reached in the drafts, inbox, or sent messages folder. However, if the option is turned off and the number of messages exceeds 250, no new messages can be received until old messages are manually deleted (*On / Off*).
- **Sent Messages**
  If this option is enabled, sent messages will be saved (*On / Off*).
- **Display**
  If this option is enabled, the new message will be displayed on the screen when the handset is in idle state. If the option is turned off, only the notification will be displayed (*On / Off*).
3.22 LED management

You can manage LED behaviors.

- Access MENU.
- Settings
- LED signal

Define the behavior of the green, orange or red LED:
- **Off**: LEDs are disabled.
- **Missed call**: flashing when there is a new missed call.
- **Voice message**: flashing when a new voice message is received.
- **Low battery**: flashing when the battery is low (below 20% battery on the handset).
- **Charger LED**: activate or deactivate the LEDs when the handset is in the charger.

LEDs are activated when the handset is placed in the charger:

- **Green steady**: the phone is on the charger and the battery is fully charged.
  In this case:
  - The red or orange LED flashes twice to indicate a missed call or a new voice message.
  - The green LED flashes twice to indicate a missed call or a new voice message.
- **Red steady**: the phone is on the charger and the battery is charging.
  In this case:
  - The green or orange LED flashes twice to indicate a missed call or a new voice message.
  - The red LED flashes twice to indicate a missed call or a new voice message.
4 Registering the telephone

4.1 Easy registration

Your handset is not registered on any system if the following text is displayed: *Auto install?*. If the handset is already registered on another system, you will have to deregister it before re-registering on your system. The base station should be ready to register a new handset.

Select the new handset on the base station and register the handset.

- If the operation has been done correctly, the following text will be displayed on the screen: *Registration success!*
- Confirm (press the OK key)
- The handset is ready to be used and the radio reception quality icon is displayed.

Easy registration is accessible from the connectivity menu:

- Access MENU.
- *Connectivity*
- *Easy registration*
4.2 Registering your telephone using the connectivity menu

If the handset is already registered on another system, you will have to deregister it before re-registering on your system. The base station should be ready to register a new handset.

- Access MENU.
- Connectivity
- Register
- Enter the PIN Code (default code: 0000).
  - Apply (Ok).
- Enter access code (Enter nothing if not mandatory).
  - Apply (Ok).
- **SIP MODIC**
  Select this mode if your phone is connected to an 8328 SIP-DECT Single Base Station.
  - Apply (Ok).
  - Registration can begin: Registering ...

Select the new handset on the base station and register the handset.

If the operation has been performed correctly, the homepage will be displayed.

The handset is ready to be used and the radio reception quality icon is displayed.

During registration phase, to improve security and optimize registration in a multi-system environment, the handset enforces a minimum signal strength level to accept to register to a base station. To achieve the conditions, it is recommended to perform registration in a place where a base station is in direct visibility within a 20 m range. If base station is not visible the range shall be lowered.

During registration phase in a multi-system environment, all systems are scanned without priority. The system is selected when the signal strength is above a certain level and registration matches.
### 4.3 Deregister

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>![Access MENU]</td>
<td>Access MENU.</td>
</tr>
<tr>
<td>![Connectivity]</td>
<td>Connectivity</td>
</tr>
<tr>
<td>![Deregister]</td>
<td>Deregister</td>
</tr>
<tr>
<td>![Enter the PIN Code]</td>
<td>Enter the PIN Code (default code: 0000).&lt;br&gt;Apply (Ok).</td>
</tr>
<tr>
<td>![Delete registration?]</td>
<td>Delete registration?&lt;br&gt;Yes (No: to cancel).&lt;br&gt;Apply (Ok).</td>
</tr>
<tr>
<td>![Return to idle]</td>
<td>Return to idle.</td>
</tr>
</tbody>
</table>
5 Accessories

5.1 Belt clip cover

The belt clip cover is used in place of the belt clip. The package contains 10 belt clip covers and 20 screws (3BN67376AA - sold separately).

5.2 Spare swivel clip package

The swivel clip can be used in place of the belt clip. It allows for quick detachment/attachment of the handset from the belt. The package contains a swivel clip cover, the swivel clip, and 2 screws (3BN67375AA - sold separately).

5.3 Spare belt clip

The package contains a belt clip and 2 screws (3BN67374AA - sold separately).

Your phone should be fitted with a cover belt clip on the back. You can remove the cover clip and replace it with a belt clip. To remove the cover clip, remove the two screws using a Phillips head screwdriver. Use the two screws to replace the cover clip with a belt clip.
5.4  Vertical pouch

Your phone can also be carried in a protective case with swivel clip. It is recommended to use the protective case if your telephone is to be used in an industrial environment (presence of dust, filings, vapors of diverse origins or its at the risk of being dropped). The package contains a protective case, a swivel clip, a belt clip cover, and 2 screws. The belt clip cover is used in place of the belt clip. The vertical pouch model depends on your handset and is sold separately. To find out a reference of your vertical pouch, consult the chapter: Ordering information.

5.5  Chargers

Three kinds of chargers can be used for your handset.

A single desktop charger with integrated USB cable for docking/charging your phone. This charger is provided with the handset.

A dual desktop charger with integrated USB cable for docking/charging your phone and a spare battery. The charger is sold separately. To find out a reference, consult the chapter: Ordering information.

A rack charger to connect/charge up to 6 phones and spare batteries. The charger is sold separately. To find out a reference, consult the chapter: Ordering information.
5.5.1 How to dock your phone on the desk support

Put your phone on its support. Plug the USB cable into a 5V socket (AC/DC adaptor, computer, ...).
The AC/DC adaptor is not provided with the set. Please contact your provider for a recommended AC/DC adaptator.

Charging time depends on the power source where the cable USB is plugged (computer, AC/DC adapter, ...). The battery charging time is usually less than 3 hours. Charging time depends on the power source where the cable USB is plugged (computer, AC/DC adapter, ...).

5.6 Power supply

The mains power socket used must be close to the charger/holder and easily accessible, so that it can be used as an 'on/off' facility.

5.6.1 Power supply for the single or dual desktop charger

Use the recommended AC/DC adapter with the single or dual charger. Read 'operating conditions' section at the beginning of this manual.
5.6.2 Power supply for the rack charger

Use the dedicated power supply. Read 'operating conditions' section at the beginning of this manual.

5.7 Presentation of the battery pack

5.7.1 Autonomy of your telephone

<table>
<thead>
<tr>
<th>Activity</th>
<th>Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>On standby in the radio coverage zone.</td>
<td>Up to 100 hours when screensaver is activated. Up to 200 hours without screensaver.</td>
</tr>
<tr>
<td>In continuous conversation.</td>
<td>Up to 20 hours.</td>
</tr>
</tbody>
</table>

5.7.2 Initial charge

Place the telephone in the charging holder.

![Battery icon] The battery is charged.

Maximum battery performance is only reached after around 10 charge/discharge cycles. These batteries contain polluting substances: do not dispose of them in a dustbin - take them to a specialized collection point.

5.7.3 Battery charge level

<table>
<thead>
<tr>
<th>Charge Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>Full charge</td>
</tr>
<tr>
<td>75%</td>
<td>Three-quarters charged</td>
</tr>
<tr>
<td>50%</td>
<td>Half charged</td>
</tr>
<tr>
<td>25%</td>
<td>One-quarter charged</td>
</tr>
<tr>
<td>10%</td>
<td>Nearly empty</td>
</tr>
<tr>
<td>5%</td>
<td>Almost empty</td>
</tr>
<tr>
<td>&lt; 5%</td>
<td>Critical level</td>
</tr>
</tbody>
</table>


5.7.4 Place or remove the battery in the telephone

If the belt clip is installed, you must lift it up and maintain it in this position during the battery installation or replacement.

Lift up the cover.

To remove the battery: Lift the battery out of the compartment.

Inserting the battery:
- Position the battery 'connectors' side as shown in the drawing (A).
- Terminate the installation of the battery in its compartment by pressing as shown in the drawing (B).

Replace the cover.

5.8 Headphone / external microphone

The side of the telephone features a 3.5 mm jack connector for headphone / external microphone. Contact your retailer for information on the various headphone models available.

The jack is protected by a cover. Lift the cover to plug in the jack connector. The jack connector is a 3.5 mm, 4-pole jack (TRRS standards: CTIA).

<table>
<thead>
<tr>
<th>Jack connector - CTIA standards</th>
</tr>
</thead>
<tbody>
<tr>
<td>A  Microphone</td>
</tr>
<tr>
<td>B  Ground</td>
</tr>
<tr>
<td>C  Audio (right)</td>
</tr>
<tr>
<td>D  Audio (left)</td>
</tr>
</tbody>
</table>
5.9 Cleaning and disinfecting your telephone

Refer to document: “How to clean and disinfect Alcatel-Lucent Enterprise terminals”.

Wear gloves when cleaning products.
Do not use harsh chemicals such as bleach, peroxide, acetone, ethyl acid, methyl chloride, ammonia, or multi-purpose cleaners to clean plastic, metal, rubber, or screen surfaces.
Wipe products with a clean, dry, microfiber non-abrasive cloth.
Spray cleaning solution on the cloth before cleaning the product.
Use pre-moistened wipes or dampen (but do not wet) a soft sterile cloth with the approved agent.
Never spray or pour chemical agents directly onto the device as the liquid may stain the product or seep inside and damage the hardware.
Do not allow liquid to pool.
ALE recommends using a 70% ethanol solution for all wired and wireless ALE terminals.
Daily disinfection: Up to 5 disinfections per day.
Extensive wiping during cleaning or disinfection may cause surface damage to the device.
ALE recommends assigning a dedicated wireless terminal to each employee rather than sharing shifts on terminals, as well as replacing the handset on wired terminals for each employee.
# 6 Ordering information

This list is not exhaustive and may change at any moment.

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Part Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>8214 DECT Handset</td>
<td>3BN67392AA</td>
</tr>
<tr>
<td>82x4 DECT Handset desktop charger</td>
<td>3BN67371AA</td>
</tr>
<tr>
<td>82x4 DECT Handset dual desktop charger</td>
<td>3BN67372AA</td>
</tr>
<tr>
<td>82x4 DECT Handsets Rack Charger</td>
<td>3BN67382AA</td>
</tr>
<tr>
<td>82x4 DECT Handset belt clip</td>
<td>3BN67374AA</td>
</tr>
<tr>
<td>82x4 DECT Handset swivel clip</td>
<td>3BN67375AA</td>
</tr>
<tr>
<td>82x4 DECT Handset belt clip cover (box of 10)</td>
<td>3BN67376AA</td>
</tr>
<tr>
<td>8214/8234 vertical pouch</td>
<td>3BN67379AA</td>
</tr>
<tr>
<td>Battery</td>
<td>3BN67332AA</td>
</tr>
<tr>
<td>Power Supply Europe</td>
<td>3BN67335AA</td>
</tr>
<tr>
<td>Power Supply WW</td>
<td>3BN67336AA</td>
</tr>
<tr>
<td>Power Supply India</td>
<td>3BN67377AA</td>
</tr>
<tr>
<td>Power Supply WW for rack charger</td>
<td>3BN67353AA</td>
</tr>
<tr>
<td>Firmware downloader tool</td>
<td>3BN67339AB</td>
</tr>
</tbody>
</table>
7 Declaration of compliance

This equipment uses DECT frequency range that depends on country: 1880 - 1900 MHz in Europe, 1920 - 1930 MHz in US/Canada, 1910 - 1930 MHz in LATAM, 1910 - 1920 MHz in Brazil. the equivalent isotropically radiated power at the antenna is less than 110 mW or 250 mW (it depends on the country).

Declaration of Conformity may be obtained from:

ALE International 32 avenue Kléber – 92700 Colombes, France

EUROPE

This equipment is in compliance with the essential requirements and other relevant provisions of following Directives: 2014/53/EU (RED), 2011/65/EU (RoHS) and its amendment 2015/863 (EU).

UK

This equipment is in compliance with the essential requirements of following regulations: Radio Equipment Regulations 2017, The Restriction of the Use of Certain Hazardous Substances in Electrical and Electronic Equipment Regulations 2012.

USA and Canada


Operation is subject to the following two conditions: 

1. this device may not cause harmful interference, and
2. this device must accept any interference received, including interference that may cause undesired operation. This equipment has been tested and found to comply with the limits for a class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try correcting the interference by consulting the dealer.

⚠️ California - Warning: these products can expose you to chemicals including Lead and Lead Compounds, which are known to the State of California to cause cancer and birth defects or other reproductive harm. For more information, go to www.P65Warnings.ca.gov.
Exposure to Radio Frequency Signals

This device has been designed and manufactured not to exceed the SAR (Specific Absorption Rate) radio frequency power transmission limits established by the different countries concerned.

For Europe/Australia: the SAR value measured is equal to 0.05 W/kg (head SAR) / 0.05 W/kg (body SAR) (the globally accepted maximum limit being 2 W/kg over 10 g).

For US/Canada: the SAR value measured is equal to 0.05 W/kg (head SAR) / 0.05 W/kg (body SAR) (the globally accepted maximum limit being 1.6 W/kg over 1 g).

User Instructions

Only use the handset in temperatures between -10°C to +50°C (14°F to 122°F). Do not charge a battery when the ambient room temperature is above 40°C or below 5°C (above 104°F or below 41°F). This apparatus is Hearing Aid Compatible (HAC).

Acoustic shock protection

Maximum sound pressure level for handset is compliant with European, US and Australian standards.

Directive 2003/10/EC specifying the risks inherent in noise at work

The ring contributes towards overall daily noise. To reduce the level, the following is recommended: reduce the setting, program a progressive ring.

Disposal

The equipment must be returned to a collection point for electronic equipment waste disposal.

Defective batteries must be returned to a collection point for chemical waste disposal.

Related Documentation

Visit our website for more information and documents in other languages: https://www.al-enterprise.com/products.
**Status icons / Call icons**

The status icons are displayed on the welcome screen and indicate the status of the telephone.

- **Battery charge level** (°): The battery charge level is indicated by the number of bars. A full charge is represented by a bar with three dots. The battery charge level can be monitored while the phone is in sleep mode.
- **New missed call(s)**: This icon indicates that there are missed calls.
- **Ringer disabled**: The ringer is currently disabled.
- **Headset connected**: A headset is currently connected to the phone.
- **Telephone locked**: The phone is locked and can only be used to make calls. The phone can be unlocked using the keypad.

**Charging your telephone battery**

Place the handset into the support facing you. If you have a dual/rack charger and a spare battery, place a spare battery pack in the back slot, charging contacts down. Push the spare battery forward and downward under the clip to keep it on charge. Plug the USB cable into the AC/DC adaptor. Plug the AC/DC adaptor into the mains power supply. The AC/DC adaptor is not provided with the set. Please contact your provider for a recommended AC/DC adaptor. Depending on the configuration of the handset, a beep is emitted when charging begins. The battery status icon flashes and the LED lights up. Recharge your telephone battery regularly. The telephone can be on or off when recharging the battery. If the telephone is to remain unused or out of its charger for several weeks, remove the battery and store it separately.

The battery charging time is usually less than 3 hours. Charging time depends on the power source where the cable USB is plugged (computer, AC/DC adapter, ...). The charging time for the spare battery is usually 6 hours.
**Do not disturb activated.**

**New voice message**

**New text message(s).**

**High-definition audio quality.**

**Encrypted communication.**

**Radio reception quality - Normal power mode.**

**Making a call/Receiving a call.**

**Call is ended.**

**Loudspeaker on (in conversation).**

**Mute the audio (in conversation).**

**Mute on when loudspeaker is active (in conversation).**

**Call on hold (in conversation).**

**Features**

- Answered incoming calls.
- Send the call.
- End the call.
- Calling from your personal directory.
- Programming your personal directory.
- Add new contact/Modify a contact/Deleting a contact.
- Calling your caller by name (company directory).
- Call from call log (All incoming, outgoing, missed or unanswered calls are displayed in the call log).
- Manage the call log.
- Consulting your voice mailbox (long press).
- Consulting text messages.
- Sending a text message to an internal contact.
- Delete a text message.
- Choice of language.
- Forward your call to another number.
- Do not disturb feature.
- Change the PIN Code.
- Automatic keylock.
- LED management.
- Access the handset settings menu (Device info., Security, Auto answer, Reset settings, ...).
- Choose the tune.
- Adjusting the ringer volume.
- Locking features on your terminal (long press).

**MENU icons**

*It provides access to all the functions available on your system.*

When selected, the icons are displayed in white on a blue background:  

- **Contacts:** Manage your personal directory.
- **Central directory:** Access the company directory.
- **Call log:** Access the call log.
- **Messaging:** Consulting your voice mailbox.
- **Install:** Installation settings (password protected).
- **Settings:** Access the general settings such as time and date, language, key programming, etc.
- **Ring:** Access the ringing, key sound and warnings settings.